SERVICEMATE
Professional Service Provider Marketplace

The Local Service Provider Marketplace

USER GUIDE

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by

AM Technology
Your Amazing Marketplace Partner

Contents

Introduction

What is Service Mate?

Service Mate is a cutting-edge product developed by AM Technology, designed to connect skilled service providers (sellers) with individuals or businesses (buyers) seeking professional services. The platform simplifies service transactions and fosters seamless collaboration between buyers and sellers.

This manual serves as a comprehensive guide for administrators who will manage and oversee the platform. It details how each function works, ensuring that admins can effectively operate, configure, and customize the platform for their specific requirements.

Purpose of the Manual

This manual serves as a comprehensive guide for navigating and utilizing the features of Service Mate. It is designed to assist buyers, sellers, and administrators in understanding both the frontend and backend functionalities of the platform. By following the instructions and guidelines provided in this manual, users will be able to effectively manage their accounts, interact with other users, and utilize the various tools and services that Service Mate offers.

How to Use This Manual

To maximize the benefits of this manual, follow the logical order of sections or use the detailed index to jump to specific topics of interest. Each section is structured to offer step-by-step guidance, and we encourage you to explore at your own pace.

Demo Links and Login Details

To effectively use this manual, we recommend logging into the respective panel for a better understanding. Below are the demo login details for your reference.

For Buyer Login

Visit: https://servicemate.amtechnology.info

Email: buyer@amtechnology.info

Password: Software@1

For Seller Login

Visit: https://servicemate.amtechnology.info

Email: seller@amtechnology.info

Password: Software@1

For Admin Login

Visit: https://servicemate.amtechnology.info/admin

Username: admin

Password: software

Front Panel Overview

Welcome to the Front Panel of Service Mate. This is your interactive gateway to all the essential features the platform offers. Whether you are a buyer or a seller, the Frontend Panel provides intuitive navigation and tools to enhance your experience.

For **buyers**, the panel includes powerful search options, allowing you to find service providers by area, category, company name, or provider name. You can explore provider profiles, review services, and directly communicate with sellers to negotiate terms and finalize bookings.

For **sellers**, the panel facilitates managing service listings, communicating with potential clients, and tracking orders. Sellers can easily update their profiles, showcase their work, and manage their offerings to attract more clients.

This panel is designed to make interactions on Service Mate seamless, whether you're seeking services or offering them.

Homepage Overview

Section 1

Logo

The website logo can be managed and updated by the admin. Navigate to **Admin > Configuration > Logo** to make changes.

Header Links

All header links displayed on the website can be managed by the admin. To update them, go to **Admin > Configuration > All Pages (For add and manage page) Pages (For manage exiting page content)**.

Seller & Buyer Registration Button

This button redirects users to the choose-account page, where they can select whether they want to register as a buyer or seller.

Seller & Buyer Login Button

When clicked, this button redirects users to the login form for accessing their accounts.

Become a Seller

This button allows users to register as a seller. The term "Seller" is customizable by the admin, who can replace it with alternatives like "Provider" or "Freelancer" based on their preferences.

Banner

The website banners can be managed and updated by the admin. Go to **Admin > Configuration > Banner** to make any changes.

Search Box Heading

The heading for the search box is fully editable. Admin can update it from **Admin** > **Configuration** > **Headings and Taglines**.

Keyword Search

Redirects the user to the search page based on their entered keywords.

Search History

Displays the keywords from the user's recent searches.

Clear Button

This button clears the search history when clicked, removing all previously searched keywords.

Advanced Search

When clicked, the advanced search engine is displayed, allowing users to perform detailed searches.

Search Criteria

The advanced search engine allows users to search by the following criteria:

- **Category**
- **Sub-Category**
- **Address**
- **Miles**
- **Country**
- **Type**

- **Rating**

- **Status**

Buyer and Seller Labels

The admin has the flexibility to customize the labels for buyers and sellers. For instance, the term "Seller" can be replaced with alternatives like "Provider" or "Freelancer" to suit the platform's needs.

Admin can update it from **Admin > Configuration > Website Setup.**